

INTRACOM Bulgaria S. A. is a subsidiary of INTRACOM - the largest multinational Information & Communications Technology (ICT) solutions provider in Greece. The company focuses on design, development and delivery of technology and turn-key projects in the field of telecommunications and information solutions.

Intracom Bulgaria is currently looking for experienced and knowledgeable Project Management professional with minimum 5 years' experience in wireless telecommunication industry driving installation and construction turn-key projects in challenging and competitive market.

We require dynamic, decisive, solutions-focused, and results-oriented leader. The successful candidate will have management experience on multi-site project, record of successfully completing projects on time and within budget, experience in managing personnel and knowledge of national building code.

#### **Main responsibilities**

- Responsible for all aspects of the project development process including material and equipment management, materials reconciliation at project close, subcontractors ordering, project logistics, construction management, customer's acceptance, project billing and reporting.
- Execute engineering plans to clients' specification and contracted terms and conditions.
- Manage project risks to resolve conditions which may affect timely performance, project profitability or customer satisfaction.
- Direct and coordinate activities of Project Engineers, and Technicians to ensure project progress on schedule and within prescribed budget.
- Ensure all workmanship meets industry quality standards.
- Communicate project status and regular performance on an ongoing basis to stakeholders.
- Offer ideas, solutions and alternatives relevant to the design, installation and construction works.
- Maintain current, up-to-date and accurate records on project.
- Provide support to sales team for project management, client opportunities, when needed.
- Adhere to processes and policies established by the company, the client, and regulatory agencies.
- Review plans, prepare or review technical specifications, contract documents, and estimates.

#### **Skills and Requirements**

- A minimum of 5 years' experience in positions such as Team manager and/or Team Leader, Implementation Manager, Operations Manager, or Project Manager.
- Wireless new site build, tower upgrades and modifications deployment and implementation experience



- Technical University – Telecommunications/Construction.
- Knowledge of national building code.
- Excellent command of MS-Word, Excel, PowerPoint, Design programs
- Project management scheduling software experience (i.e., Microsoft Project, or comparable)
- Excellent communication skills to all levels
- Very good verbal and written English
- Ability to travel when needed

Please send your CV and a cover letter in English via e-mail: [jobs@intracombg.com](mailto:jobs@intracombg.com) by September 2-nd, 2017.

All documents will be treated in strict confidentiality.

Only short listed candidates will be contacted.